



## FAMILY ENGAGEMENT MANAGER

### ABOUT EDUCARE DC

Educare DC is growing to serve 424 children from prenatal to five years – and their families – through our state-of-the-art center and community partnerships. Building on the foundation of Early Head Start and Head Start and NAEYC-accredited, Educare DC promotes school readiness by providing high-quality, comprehensive early learning for children who are historically underserved, eliminating the opportunity gap often experienced by low-income communities. Our school's model emphasizes data utilization, high-quality teaching practices, embedded professional development, and intensive family engagement. Educare DC is part of the 25-school Educare Learning Network that serves as a platform for broader change nationwide.

### WHY EDUCARE DC

- Join a strong team that is passionate about our children and values each person's unique contributions
- Provide high-quality and individualized early learning to the families who need it most
- Learn and grow through personalized coaching and mentorship
- Lead in our state-of-the-art facilities that are custom-built for young children and families and takes a nimble approach to virtual programming

### JOB RESPONSIBILITIES

Under the supervision of the Director of Family Engagement, the **Family Engagement Manager** will develop and maintain meaningful, productive relationships with Educare DC families and ensure that they receive comprehensive services throughout their participation in the program. The Family Engagement Manager is also responsible for supervising a team of Family Engagement Specialists. This position is responsible for performing the following:

- Monitoring, tracking, and coordination of services for children and families, in collaboration with other Educare DC program staff and consultants
- Leading efforts to engage and involve parents with Educare DC, including child development and learning; program governance; and child program transitions, in collaboration with other Educare DC program staff and consultants
- Facilitating and supporting the use of child screening, assessment, and progress data to inform the development of goals for Family Partnership Agreements
- Providing Family Engagement Specialists with reflective supervision to support, develop, and evaluate their performance through a process of inquiry that encourages their understanding and articulation of the rationale for their own practices
- Ensuring all Head Start Program Performance Standards, Educare core programmatic concepts; state and local licensing requirements; and other funder requirements related to education are met

### QUALIFICATIONS

Educare DC seeks candidates who are results-oriented and have the ability and willingness to work in a program located in a high-risk, low income community. You should have the following qualifications:

- Bachelor's degree in a related field (e.g., public health, social work, psychology)
- Knowledge of and ability to implement parent education strategies and activities
- Ability to work as a cooperative and supportive member of an interdisciplinary team.
- Ability to communicate and cooperate with diverse families, various professionals and community groups
- Must have good written, verbal, communication and organizational skills
- One to two years of supervisory experience preferred
- Knowledge of Head Start Program Performance Standards, state and local licensing requirements preferred

The salary range is **\$55,000 – 65,000** commensurate with experience. Educare DC offers a competitive benefits package that includes medical, dental and vision insurance, retirement accounts with company match, paid leave, and more. Educare DC is proud to be an equal opportunity employer. Diverse candidates are encouraged to apply.

### HOW TO APPLY

Submit your resume via email to [jobs@educaredc.org](mailto:jobs@educaredc.org) or by mail to Attn: Educare DC, 640 Anacostia Ave., NE, Washington, DC 20019. For additional information on Educare DC and Educare schools, please visit [www.educaredc.org](http://www.educaredc.org) and [www.educareschools.org](http://www.educareschools.org), respectively.