



## INCLUSION SPECIALIST

### ABOUT EDUCARE DC

Educare DC is growing to serve 424 children from prenatal to five years – and their families – through our state-of-the-art center and community partnerships. Building on the foundation of Early Head Start and Head Start and NAEYC-accredited, Educare DC promotes school readiness by providing high-quality, comprehensive early learning for children who are historically underserved, eliminating the opportunity gap often experienced by low-income communities. Our school's model emphasizes data utilization, high-quality teaching practices, embedded professional development, and intensive family engagement. Educare DC is part of the 25-school Educare Learning Network that serves as a platform for broader change nationwide.

### WHY EDUCARE DC

- Join a strong team that is passionate about our children and values each person's unique contributions
- Provide high-quality and individualized early learning to the families who need it most
- Learn and grow through personalized coaching and mentorship
- Lead in our state-of-the-art facilities that are custom-built for young children and families and takes a nimble approach to virtual programming

### JOB RESPONSIBILITIES

Reporting to the **Comprehensive Service Manager**, the **Inclusion Specialist** supports the Comprehensive Services team with special education compliance, state reporting, data collection, review, and day-to-day monitoring. More specifically, this position is responsible for demonstrating the following:

- Manage special education caseload; lead or assist in identifying and ensuring compliance with student accommodation requirements pursuant to Individual Education Program (IEP) and Individualized Family Service Program (IFSP) requirements
- Assist families in the referral process to Strong Start and/or Early Stages; and coordinate with service providers and service managers to ensure service hours indicated on the IFSP/IEP are met
- Meet with instructional staff on a weekly basis; review classroom and child data, develop accommodation plans, and support goal achievement through active collaboration for children with identified and suspected special needs.
- Collaborate with instructional staff in planning for specific student learning outcomes based on assessed needs of individual students

### QUALIFICATIONS

Educare DC seeks candidates who are results-oriented and have the ability and willingness to work in a program located in a high-risk, low income community. You should have the following qualifications:

- Bachelor's Degree in early childhood Special Education or Master's Degree in Special Education or a related field with a minimum of three years teaching experience in an early childhood setting
- Knowledge and experience in the philosophy and practices of early childhood education, special education, the special education process, developmentally appropriate practice, emergent literacy, and social emotional development
- Demonstrate an advanced understanding of instructional strategies for students with autism, developmental delay, specific learning disabilities, and behavioral disorders
- Experience and strong skills in collaborating with parents in the education and care of their children
- Knowledge of Head Start Program Performance Standards (HSPPS)
- Must have advanced command of the English language and grammar, both verbal and written

The salary range is **\$55,000 - \$62,500** commensurate with experience. Educare DC offers a competitive benefits package that includes medical, dental and vision insurance, retirement accounts with company match, paid leave, and more. Educare DC is proud to be an equal opportunity employer. Diverse candidates are encouraged to apply.

### HOW TO APPLY

Submit your resume via email to [jobs@educaredc.org](mailto:jobs@educaredc.org) or by mail to Attn: Educare DC, 640 Anacostia Ave., NE, Washington, DC 20019. For additional information on Educare DC and Educare schools, please visit [www.educaredc.org](http://www.educaredc.org) and [www.educareschools.org](http://www.educareschools.org), respectively.