

## Checklist for applying to Educare DC's MOMS 2 BE Program for Expectant Moms

Please utilize this checklist to ensure that all supporting documents are included with a complete and signed application before submitting for consideration of enrollment into our Prenatal program. Not submitting a complete application packet may delay the processing of your application.

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- Completed Educare DC Prenatal Intake [Application](#)
- Valid Photo ID for Expectant Mom and Primary Contact/Support (if applicable)
- **Income Verification** – Options: TANF, SNAP, Social Security Income, Social Security Disability Income, Income Tax Return (ex. 1040, W-2, Unemployment Income, 3 most recent pay stubs reflecting DC state tax withholdings, completed “Employer Income Verification” form showing hours worked and pay rate (*only if unable to provide pay stubs*))  
**Note: Income and Residency are preliminary eligibly factors for the program. Failure to submit income and residency verification will delay application processing**
- **Proof of DC Residency** – Options: TANF, SNAP, Social Security Income, Social Security Disability Income, Supplemental Security Income, Current Mortgage statement, Copy of Lease with rental ledger of payments, Letter from transitional housing facility, Unexpired Vehicle Registration that matches I.D information, (2) *Consecutive* utility bills showing proof of payment for the *same utility service* (Electric, Water or Gas only)
- **Proof of Pregnancy** – Current visit summary from OBGYN
- **Health Insurance Card**
- **WIC Documentation** (that has case number listed) (if applicable)
- **School/Training Verification** – Letter from school registrar, official transcript, official letter of enrollment to state program term (if applicable)

***Online & fillable applications are available on the website listed below as well as physical applications for pick-up by appointment only. To submit your application, complete application online or send completed fillable application to [enroll@educaredc.org](mailto:enroll@educaredc.org) with supporting documentation attached. You can also schedule to drop off your application to a member of the enrollment team at one of our campuses.***

Jamese Burke  
Eligibility Assistant  
Parkside Location

Kathryn Draper  
Director of Enrollment & Recruitment  
IDEA Location