

# Eligibility Document Checklist

## Educare DC – Moms 2 Be Prenatal Program

*Below is a list of required documents for eligibility determination. **Note that an application cannot be processed until all documentation is received.** To be eligible for Early Head Start/Head Start programming a family must be at or below the [federal poverty level](#), receiving SNAP/TANF benefits, a foster child or ward of the state.*

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### **Required for All Applicants:**

- ☐ Completed Educare DC Prenatal Intake [Application](#)
- ☐ Completed Educare DC Prenatal Consent Form
- ☐ Valid Photo ID for Expectant Mom and Primary Contact/Support (if applicable)
- ☐ **Income Verification** – Options: TANF, SNAP, Social Security Income, Social Security Disability Income, Income Tax Return (ex. 1040, or W-2's, Unemployment Income, (2) most recent pay stubs reflecting DC state tax withholdings, "Employer Income Verification" form showing hours worked and pay rate (*only if unable to provide pay stubs*)
- ☐ **Proof of DC Residency** – Options: TANF, SNAP, Social Security Income, Social Security Disability Income, Supplemental Security Income, Current Mortgage statement, Copy of Lease with rental ledger of payments, Letter from transitional housing facility, Unexpired Vehicle Registration that matches address on DC ID, (2) *consecutive* utility bills showing proof of payment for the *same utility service* (Electric, Water or Gas only)
- ☐ **Proof of Pregnancy** – Current visit summary from OBGYN
- ☐ **Health Insurance Card**

### **If Applicable:**

- ☐ **School/Training Verification** – Letter from school registrar, official transcript, official letter of enrollment including current program term (*for parents under 18yrs*)

*Online & fillable applications are available on the website listed below as well as physical applications for pick-up. To submit your application, complete application online or send completed fillable application to [enroll@educaredc.org](mailto:enroll@educaredc.org) with supporting documentation attached. You can also schedule to drop off your application to a member of the enrollment team at one of our campuses.*

**Parkside:** 640 Anacostia Avenue NE, Washington, DC 20019

**IDEA:** 4501 Lee Street NE, Washington, DC 20019

202-727-5604 – Main | [www.educaredc.org](http://www.educaredc.org)